

**ENGLISH  
FIRST  
ADDITIONAL  
LANGUAGE  
GRADE 11  
CAPS  
TRACKER  
2019 TERM 4**

# CONTENTS

## WELCOME ALL GRADE 11 EFAL TEACHERS!

*Introducing you to your CAPS compliant weekly tracker.*

*Developed as an option to help you effectively cover the EFAL curriculum to ensure CAPS compliance.*

*The tracker does this by integrating the use of the textbook, the literature setworks, and the NECT lesson plans.*

### USE YOUR TRACKER WITH THE FOLLOWING:

1. English First Additional Language Learner's Book
2. English First Additional Language Teacher's Guide
3. Prescribed literature set works, (poetry, short stories, novel, play)
4. The NECT Lesson Plans
5. The Curriculum and Assessment Policy Statement, (CAPS)

### PRESCRIBED LITERATURE SETWORK OPTIONS:

1. Short Story Anthology (FAL) (School Edition) by B. Krone and E. Mattson (Shuter and Shooter)
2. Dreaming of Light by Jayne Bauling (Kalahari Productions & Booksellers)
3. Vistas of Poems by Blanche Scheffler (Macmillan South Africa)
4. Sophiatown by Malcolm Purkey (Ilima Publishers)
5. Far from the Madding Crowd by Thomas Hardy (Marumo Publishing)

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## 1. Customising your tracker.

The NECT learning programme is designed for four and a half hours of English First Additional Language per week. More information regarding the CAPS requirements for EFAL is detailed under point 2.6 page 17.

The lesson durations are one hour or thirty minutes. If this does not match or comply with the timetable at your school, customise accordingly.

Each cycle of learning covers a two week period. You will notice that the same routine is repeated in every two week cycle.

- The literature genres are planned to be done in their entirety and consecutively.
- This is the recommended way to cover the two genres for the year.
- However, it is also an option to teach the genres simultaneously.
- In other words, by switching between the two genres in alternating cycles.

The tables to the right illustrate both scheduling options for teaching the literature lesson plans.

See the diagram and "Quick guide to the tracker" that follows.

**Table 1:**  
*Teaching Genre 1 and Genre 2 consecutively*

TERM	CYCLE	GENRE
1	1	1
1	2	1
1	3	1
1	4	1
1	5	1
2	1	1
2	2	1
2	3	2
2	4	2
2	5	EXAMS
3	1	2
3	2	2
3	3	2
3	4	2
3	5	2
4	1	REVISION
4	2	REVISION
4	3	REVISION
4	4	EXAMS
4	5	EXAMS

**Table 2:**  
*Teaching Genre 1 and Genre 2 simultaneously*

TERM	CYCLE	GENRE
1	1	1
1	2	2
1	3	1
1	4	2
1	5	1
2	1	2
2	2	1
2	3	2
2	4	1
2	5	EXAMS
3	1	2
3	2	1
3	3	2
3	4	1
3	5	2
4	1	REVISION
4	2	REVISION
4	3	REVISION
4	4	EXAMS
4	5	EXAMS

## 2. How does it work?

### TRACKER DIAGRAM SHOWING WEEK 1 OF A CYCLE

#### START HERE

16. Grade, cycle number and relevant CAPS page.

15. Title of text book and week number.

14. Class titles are noted in these blocks.

13. Fill in the date when each class completes the relevant activity.

12. The homework column is blank for you to record any work you would like the learners to finish or to prepare for the next lesson.

11. The text book Formal Assessment Tasks (FATs) are listed here.

10. This space is a great place to record how you will respond to the observations you made during the week.

9. The linked Teacher Guide (TG) pages are shown here.

8. This column displays the activity numbers.

7. The Learner Book (LB) pages and Lesson Plans (LP) are listed here.

6. Allocated lesson time. Adjust this to suit your school's lesson duration if necessary.

5. This is the space to record your opinion and the learners' responses to the week's work.

4. This column details the CAPS based lesson plan and text book content.

3. This column shows which learning skill is the focus of the lesson.  
L&S; Listening and speaking.  
R&V; Reading and viewing.  
W&P; Writing and presenting.  
LSC; Language structures and conventions.

2. The source column tells us where the content is found; in the text book or the NECT lesson plan.

1. The number column details the lesson for that day.

GRADE 12 ENGLISH - CYCLE 1 - CAPS PG 69										
Platinum Week 1										
HELPFUL TIP: <i>Remind learners to do their literature reading early in the week.</i>									Class	
No	Source		CAPS content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Date completed
1	TB	L&S	Group discussion: Discuss the features, purpose and structure of a newspaper/magazine article.	60 mins	12	1	38			
2	TB	R&V	Intensive reading: Read the text and complete the comprehension.	60 mins	13,14	2	38			
3	LP	R&V	Lesson Plan Genre 1 Cycle 1	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 1	60 mins	LP	LP	LP			
5	TB	LSC	Formal structures: Understand and use register. Build vocabulary.	30 mins	15	3	39			
Reflection										
<i>We all have the capacity to get better at the things we do.</i>										
Your observations:					Your aims:					
					HOD/Subject head: _____ Date: _____					



## TRACKER DIAGRAM SHOWING WEEK 2 OF A CYCLE

Remember to choose two genres from the options list. It is recommended to teach genre 1 first and genre 2 second.  
It is also an option to teach both simultaneously by alternating them in each cycle.

**IMPORTANT :**

1. Note that in week one of the cycle receptive language skills are taught and in week two expressive language skills are the focus.

2. The same routine is followed across every cycle. Genre one is scheduled consecutively followed by genre two. However if you choose to teach both genres simultaneously, adjust the lesson plan schedule accordingly.

3. Week 2 of the cycle makes special provision for catching up on reading and viewing in either the text book or the NECT lesson plan.

GRADE 12 ENGLISH – CYCLE 1 - CAPS PG 69											
Platinum Week 2											Class
<b>HELPFUL TIP:</b> <i>Remind learners to do their literature reading early in the week.</i>											Date completed
No	Source		CAPS content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework		
1	TB	W&P	Summarise a text: Use the skim and scan method. (Possible assessment).	60 mins	15,16,17	4,5	39,40				
2	LP	W&P	Lesson Plan Genre 1 Cycle 1	60 mins	LP	LP	LP				
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins							
4	LP	W&P	Lesson Plan Genre1 Cycle 1	60 mins	LP	LP	LP				
5	TB	LSC	Use formal English. Vocabulary challenge. Build vocabulary.	30 mins	22	10	43				
Reflection											
<i>Let's aim to build a growth mindset and resilience in our learners.</i>											
<b>Your observations:</b>						<b>Your aims:</b>					
						HOD/Subject head:			Date:		

### 3. Quick guide to the tracker

**1.** Select two literature networks from two different genres. These genres may be taught consecutively (recommended), or simultaneously by alternating the genres with each cycle. Find the NECT lesson plans for these networks.  
**Note:** Unless you opt to teach them simultaneously, Genre 1 ends in week 14 and Genre 2 begins in week 15.

**2.** Find the tracker table for the text book used at your school. Each lesson shows you what the content for the lesson is. It is helpful to record your aims for the week in the block provided.

**3.** Keep a record of the date you were able to complete each lesson for each class that you teach. There is a column on the right-hand side of the table for this purpose.

**4.** At the end of the week, reflect on your teaching and check if you are up to date. Make notes about your observations and resulting aims in the spaces provided. Remember to ask your learners for their opinions about what they need help with.

**5.** Prepare and share any questions or requests for support with your HoD or subject head.



How do I know that all the literature and language requirements for CAPS will be covered if I follow the tracker?

*We have already linked the relevant CAPS content and skills to specific material in the textbook, the teacher's guide and the NECT lesson plans in order to make your job as teachers easier and more effective.*



**Note:** These are CAPS based trackers and planners which support the learning programme and training provided by the National Education Collaboration Trust (NECT) on behalf of the Department of Basic Education (DBE).



#### 4. What about CAPS?

##### The CAPS specifies nine hours in a two week cycle for FET EFAL.

CAPS suggests that this time be utilised as follows:

- Listening and speaking: One hour
- Reading and viewing: Four hours
- Writing and presenting: Three hours
- Language structures and conventions: One hour

The tracker uses the following CAPS compliant routine:

FIRST WEEK IN A CYCLE			
Lesson 1	Text book	Listening and speaking	One hour
Lesson 2	Text book	Reading and viewing	One hour
Lesson 3	Lesson plan	Reading and viewing	One hour
Lesson 4	Lesson plan	Reading and viewing	One hour
Lesson 5	Text book	Language structure and conventions	Half hour
SECOND WEEK IN A CYCLE			
Lesson 1	Text book	Writing and presenting	One hour
Lesson 2	Lesson plan	Writing and presenting	One hour
Lesson 3	Lesson plan OR Text book	Reading and viewing catch up	One hour
Lesson 4	Lesson plan	Writing and presenting	One hour
Lesson 5	Text book	Language structure and conventions	Half hour

**Note:** Please note that lesson three in week two of a cycle provides an opportunity for the completion of either Text book or Lesson plan activities.

## 5. Formal assessment tasks: Term 4

Most text books include relevant FATs. Space is provided below for you to document any text book FATs that you wish to include.

### FORMAL ASSESSMENT TASKS (FATs) FOR GRADE 10/11/12, TERM 4

- CAPS specifies the following programme of assessment for Grade 10/11/12, Term 4.
- Most text books include the relevant FATs, as detailed below.

TASK	DESCRIPTION	MARKS
Task 11 End-of-year Examinations	Paper 1: Language in context	80
	Paper 2: Literature	70
	Paper 3: Writing	100
	Paper 4: Orals	50



## 6. Guidelines for teaching

### Teaching listening and speaking

These tasks rely on an understanding of purpose and process. The students should engage in diverse speaking situations. Learners should be able to:

- speak well in both formal and informal situations
- plan, research, organise, practice and present a formal speech
- reading is also important for a learner to master
- learners need to hear a clear, coherent voice from the teacher and other sources in order to fully grasp how both processes should work

More details are provided in the CAPS document on page 19 and 20.

### Teaching reading and viewing

In order to become successful readers learners should:

- read and view a range of texts
- engage in a process of pre, during and post reading activities

More details on this process can be found on page 28 of the CAPS document.

### Teaching writing and presenting

The NECT writing and presenting lesson plans explore and teach the format, structure and style of each writing genre. Writing topics are linked to the literature networks in order to ensure that an integrated approach to language development is used.

More details are provided in the CAPS document on page 12.

### Language structure and conventions

Language structures and conventions are an important part of teaching English. They are needed to successfully practice all the other skills. Vocabulary development is also vital to learning a new additional language. Teaching these skills in context is the most effective way to impart understanding.

### Teaching literature

Literature is an important and rewarding part of learning English. The NECT learning programme has addressed the methodology of teaching literature in a systematic way that embraces routine, repetition and creativity. The NECT Lesson plans also use pre, during and post reading activities and integrate language structure and conventions and vocabulary development. More importantly, the literature lessons are structured to give learners a deeper understanding of the text. They also foster critical thinking skills; the ability to think critically about the text.

For further information refer to the NECT lesson plans for your chosen genres.

### Extended reading programme (ERP)

The ERP gives learners the chance to practice what they have learnt during the CAPS based learning they have done. Learners should:

- know how to access and use libraries
- read a wide range of texts
- provide evidence that they have read those texts

More details can be found in the CAPS document on page 32 and 33.

## 7. Reflection

The tracker can be used to record guiding questions when evaluating your lessons and the learner's performance. Useful questions could be phrased as follows:

- Was my lesson preparation the best that it could be? Did I understand the content fully, so that I could teach effectively? Did I have all the resources I needed?
- Am I encouraging a growth mindset and resilience in my students?
- Were the main purposes of the lesson achieved? How many learners showed that they understood the content and skills that were the focus of the lesson?
- Did I allocate enough time to the various activities?
- What additional support do underperforming learners need and what can I do to extend the knowledge and skills of the most advanced learners?
- Next time I teach the same content, what should I do in the same way, and what should I do differently?

The tracker helps track your coverage of the curriculum for the week. It is helpful to reflect on issues with the curriculum schedule. Reflections can also help you with planning future lessons. This written record can be used in meetings to discuss teaching improvements which help you meet the CAPS requirements.

## 8. Resources

Resources support both the learning and teaching experience. It is recommended that the following resources are available for teaching your learners:

- preparation work from teacher and student
- the NECT lesson plans (LP), the textbook (LB), the teacher guide (TG), exercise books for learners and for the lesson plans, literature texts, a dictionary and a thesaurus
- books, newspapers and magazines for learners to read
- a clean and stimulating classroom with varied and visual material on the walls

**Note:** Old textbooks published before the CAPS, can be used for practice. You will need additional resources for the lesson plans and for learner book exercises. It is important that you plan ahead of time and that the learners have been asked to bring the items to school for the relevant lesson. If your school or learners have computers/smart phones or tablets and access to the internet, encourage learners to use this resource for research.

The DBE has published some excellent materials to support you in working with learners with learning barriers. Two such publications are:

- Directorate Inclusive Education, Department of Basic Education (2011) Guidelines for responding to learner diversity in the classroom through curriculum and assessment policy statements. Pretoria. [www.education.gov.za](http://www.education.gov.za), [www.thutong.doe.gov.za/InclusiveEducation](http://www.thutong.doe.gov.za/InclusiveEducation)
- Directorate Inclusive Education, Department of Basic Education (2010) Guidelines for inclusive teaching and learning. Education White Paper 6. Special needs education: Building an inclusive education and training system. Pretoria. [www.education.gov.za](http://www.education.gov.za), [www.thutong.doe.gov.za/InclusiveEducation](http://www.thutong.doe.gov.za/InclusiveEducation)



## 9. Extension and remediation support

The publishers of Grade 11 EFAL LB's have approached extension and remediation work and support in different ways as described below:

### **Clever English First Additional Language (Macmillan)**

Each two-week chapter in the LB ends with one or more suggestions for extension activities. Each chapter in the TG includes suggestions for both support and extension activities. The LB concludes with an extensive reference section that has information on aspects of grammar, writing and literature. This section is followed by a glossary of language and literary terms.

### **Focus on English First Additional Language (Maskew Miller Longman)**

Each two-week chapter in the LB ends with revision tasks. At the back of the LB there are reference sections on language and literature and a glossary of language and literary terms. The TG includes suggestions for support and extension activities.

### **Headstart English First Additional Language (Oxford University Press)**

Most chapters in the LB end with support and extension activities. The LB concludes with two sections titled Language Guidelines and Literature Guidelines.

### **Platinum English First Additional Language (Maskew Miller Longman)**

Each chapter in the LB ends with revision activities and a quiz. At the back of the LB there are glossaries of grammar and literature terms.

### **Solutions for All English First Additional Language (Macmillan)**

Each chapter in the LB ends with extra practice activities and a summary of the chapter's content.

### **Study and Master English First Additional Language (Cambridge University Press)**

At the end of the LB there is a list of irregular verb forms and a short glossary of words used in the textbook. In the final section of the TG there are some photographs and poems for use in speaking, writing and literature lessons.

### **Via Afrika English First Additional Language (Via Afrika Publishers)**

At the end of the LB there is a short glossary of words used in the textbook. The TG includes a poster with guidelines for making a speech on one side and information on figures of speech on the other.

# FOCUS ON ENGLISH FAL GRADE 11 2019 TERM 4

# CAPS TRACKER

## IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14  
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

## Note 1:

L&S = Listening and Speaking  
R&V = Reading and viewing  
W&P = Writing and Presenting  
LSC = Language Structure and Conventions  
ERP = Extended Reading Programme

## Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

## Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

## Note 4:

Remember to assign the relevant homework every day.

GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67										
FOCUS WEEK 31										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	<b>L&amp;S</b> Critical listening of recorded or read text for bias and prejudice. Discussion/debate.	60 mins	192	2	114,115				
2	TB	<b>R&amp;V</b> Reading for Critical Language Awareness, e.g. biased reporting, political speech. Critical reading issues: Who gains from this text? Who loses? How?	60 mins	196,197	5,6	117,118				
3	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP				
4	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP				
5	TB	<b>LSC</b> Passive and active voice.	30 mins	198,199	7	118,119				
REFLECTION										
<i>'The more that you read, the more things you will know. The more that you learn, the more places you will go' - Dr. Seuss</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		



**GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67**

**FOCUS WEEK 32**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>W&amp;P</b> Rewrite a text to remove prejudice and bias. Focus on process writing, text structures and language features.	60 mins	200	8	119									
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
5	TB	<b>LSC</b> Vocabulary related to the text.	30 mins	194	-	115									

**REFLECTION**

*'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67										
FOCUS WEEK 33										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	<b>L&amp;S</b>	Listening: note-taking practice of procedure. Listening for sequence.	60 mins	203	2,3	123			
2	TB	<b>R&amp;V</b>	Intensive reading: read an extract and answer the questions that follow.	60 mins	204,205	4	124			
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP			
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP			
5	TB	<b>LSC</b>	Verbs. Vocabulary related to the reading text.	30 mins	208	6	126			
REFLECTION										
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		

**GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67**

**FOCUS WEEK 34**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b> Write a procedural text, e.g. instructions related to new technology. Illustrate with diagram/storyboard etc.	60 mins	210,211	8,9	126,127								
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Chronological order. Remedial grammar from learner's writing. Vocabulary related to reading text.	30 mins	209	7	126								

**REFLECTION**

*Consistency creates habit and our habits shape our life.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**



GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67										
FOCUS WEEK 35										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	<b>L&amp;S</b>	Listening for appreciation to oral texts, e.g. music, recorded reading, songs, recitation of poetry.	60 mins	214	2	129,13			
2	TB	<b>R&amp;V</b>	Revision: summary/concluding lesson/enrichment text.	60 mins	218,218	4	130,131			
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP			
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP			
5	TB	<b>LSC</b>	Polite forms and stock phrases of thanks. Culturally appropriate forms of address.	30 mins	220	6,7	131,132			
REFLECTION										
<i>All teachers play a role in building the personal and social capabilities of students.</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		

**GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67**

**FOCUS WEEK 36**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b>	Revision of any forms for end-of-year examination. Letter of appreciation expressing enjoyment.	60 mins	219	5	131							
2	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
3	LP/TB	<b>R&amp;V</b>	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
5	TB	<b>LSC</b>	Register. Vocabulary related to reading text.	30 mins	215	-	130							

**REFLECTION**

*'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68															
FOCUS WEEK 37															
HELPFUL TIP:		Remind learners to do their literature reading early in the week.													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	<b>L&amp;S</b>	Revision: informal class and group discussion during examination preparation.	60 mins	224	1	135,136								
2	TB	<b>R&amp;V</b>	Literary text for revision.	60 mins	226,227	4	137								
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP								
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP								
5	TB	<b>LSC</b>	Dictionary work/practice.	30 mins	232,233	8,9	139,14								
REFLECTION															
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>															
<b>Your observations:</b>						<b>Your aims:</b>									
						<b>HOD/Subject Head:</b>				<b>Date:</b>					



**GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68**

**FOCUS WEEK 38**

**HELPFUL TIP:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>W&amp;P</b> Examination preparation: Write from a choice of creative forms - narrative, descriptive, argumentative, discursive and reflective. Choose a topic.	60 mins	230,231	6,7	139									
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP									
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP									
5	TB	<b>LSC</b> Idioms/proverbs/sayings. Remedial grammar from learner's writing	30 mins	233	10	140									

**REFLECTION**

*The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

<b>GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68</b>																				
<b>FOCUS WEEK 39</b>																				
HELPFUL TIP:																				
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class										
										Date completed										
1			Exams	60 mins																
2			Exams	60 mins																
3			Exams	60 mins																
4			Exams	60 mins																
5			Exams	30 mins																
REFLECTION																				
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>																				
<b>Your observations:</b>					<b>Your aims:</b>															
					<b>HOD/Subject Head:</b>			<b>Date:</b>												

<b>GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68</b>										
<b>FOCUS WEEK 40</b>										
HELPFUL TIPS:										
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class
										Date completed
1			Exams	60 mins						
2			Exams	60 mins						
3			Exams	60 mins						
4			Exams	60 mins						
5			Exams	30 mins						
REFLECTION										
<i>Change your thoughts and you change the world.</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		

**END OF TERM REFLECTION**

**1. Make a note of your thoughts about the following:**

Was the learner's performance during the term what you had expected?  
 Which learners need particular support with EFAL?  
 What strategy can you put in place for them to catch up with the class?

**2. Which specific areas did the learners struggle with the most?**

How can you adjust your teaching to improve their understanding and performance in the future?

**3. How did the NECT Lesson Plan programme help you teach literature?**

**4. Did you cover all the CAPS prescribed content for the term?**

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:



# HEADSTART ENGLISH FAL GRADE 11 2019 TERM 4

# CAPS TRACKER

## IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14  
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

## Note 1:

L&S = Listening and Speaking  
R&V = Reading and viewing  
W&P = Writing and Presenting  
LSC = Language Structure and Conventions  
ERP = Extended Reading Programme

## Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

## Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

## Note 4:

Remember to assign the relevant homework every day.

**GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67**

**HEADSTART WEEK 31**

**HELPFUL TIP:** *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>L&amp;S</b> Critical listening of recorded or read text for bias and prejudice. Discussion/debate.	60 mins	174	1	145								
2	TB	<b>R&amp;V</b> Reading for Critical Language Awareness, e.g. biased reporting, political speech. Critical reading issues: Who gains from this text? Who loses? How?	60 mins	175	2	145,146								
3	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP								
4	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Passive and active voice.	30 mins	176	3	146								

**REFLECTION**

*'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

**GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67**

**HEADSTART WEEK 32**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>W&amp;P</b> Rewrite a text to remove prejudice and bias. Focus on process writing, text structures and language features.	60 mins	183,184	9	149,15									
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
5	TB	<b>LSC</b> Thesaurus: synonyms. Vocabulary related to the text.	30 mins	183	-	149									

**REFLECTION**

*'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67										
HEADSTART WEEK 33										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	<b>L&amp;S</b> Listening: note-taking practice of procedure. Listening for sequence.	60 mins	190	5	155				
2	TB	<b>R&amp;V</b> Intensive reading appropriate to the text. Answer questions that follow.	60 mins	186,187	2	152,153				
3	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP				
4	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP				
5	TB	<b>LSC</b> Verbs. Vocabulary related to the reading text.	30 mins	189	4	154				
REFLECTION										
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		



**GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67**

**HEADSTART WEEK 34**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b> Summary writing revision using procedural text, e.g. full sentences, using synonyms and own words. Focus on process writing, text structures and language features.	60 mins	195	9	158								
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Remedial grammar from learner's writing. Vocabulary related to reading text.	30 mins	188	3	153								

**REFLECTION**

*Consistency creates habit and our habits shape our life.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67															
HEADSTART WEEK 35															
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	<b>L&amp;S</b>	Listening for appreciation to oral texts, e.g. music, recorded reading, songs, recitation of poetry.	60 mins	206	9	165,166								
2	TB	<b>R&amp;V</b>	Revision: summary/concluding lesson/enrichment text.	60 mins	202-207	6,1	163-166								
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP								
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP								
5	TB	<b>LSC</b>	Idioms. Vocabulary related to the reading text.	30 mins	197	1	161								
REFLECTION															
<i>All teachers play a role in building the personal and social capabilities of students.</i>															
<b>Your observations:</b>						<b>Your aims:</b>									
						<b>HOD/Subject Head:</b>									
						<b>Date:</b>									

GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67										
HEADSTART WEEK 36										
HELPFUL TIPS:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
1	TB	<b>W&amp;P</b>	Revision of any forms for end-of-year examination. Letter of appreciation expressing enjoyment. Focus on process writing, text structures and language features.	60 mins	201	5	163			
2	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP			
3	LP/TB	<b>R&amp;V</b>	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP			
5	TB	<b>LSC</b>	Register. Vocabulary related to reading text.	30 mins	199	3	161,162			
REFLECTION										
<i>'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		

GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68														
HEADSTART WEEK 37														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	<b>L&amp;S</b>	Revision: informal class and group discussion during examination preparation.	60 mins	208-210	1,2	169							
2	TB	<b>R&amp;V</b>	Literary text for revision, read and answer the questions that follow.	60 mins	211,212	3,4	169-171							
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP							
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP							
5	TB	<b>LSC</b>	Idioms/proverbs/sayings. Vocabulary related to the reading text.	30 mins	215,217	7,9	172,173							
REFLECTION														
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>														
<b>Your observations:</b>						<b>Your aims:</b>								
						<b>HOD/Subject Head:</b>				<b>Date:</b>				



GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68																				
HEADSTART WEEK 38																				
HELPFUL TIPS:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.																		
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class											
												Date completed								
1	TB	<b>W&amp;P</b>	Examination preparation: Write from a choice of creative forms - narrative, descriptive, argumentative, discursive and reflective. Choose a topic.	60 mins	213,214	5,6	171,172													
2	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP													
3	LP/TB	<b>R&amp;V</b>	Complete any unfinished reading and viewing tasks from this cycle.	60 mins																
4	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP													
5	TB	<b>LSC</b>	Remedial grammar from learner's writing.	30 mins	218	10	174													
REFLECTION																				
<i>The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.</i>																				
<b>Your observations:</b>					<b>Your aims:</b>															
					<b>HOD/Subject Head:</b>			<b>Date:</b>												

<b>GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68</b>																				
<b>HEADSTART WEEK 39</b>																				
HELPFUL TIP:																				
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class										
										Date completed										
1			Exams	60 mins																
2			Exams	60 mins																
3			Exams	60 mins																
4			Exams	60 mins																
5			Exams	30 mins																
REFLECTION																				
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>																				
<b>Your observations:</b>					<b>Your aims:</b>															
					<b>HOD/Subject Head:</b>			<b>Date:</b>												

**GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68**

**HEADSTART WEEK 40**

HELPFUL TIPS:

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1		Exams	60 mins										
2		Exams	60 mins										
3		Exams	60 mins										
4		Exams	60 mins										
5		Exams	30 mins										

**REFLECTION**

*Change your thoughts and you change the world.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

**END OF TERM REFLECTION**

**1. Make a note of your thoughts about the following:**

Was the learner's performance during the term what you had expected?

Which learners need particular support with EFAL?

What strategy can you put in place for them to catch up with the class?

**2. Which specific areas did the learners struggle with the most?**

How can you adjust your teaching to improve their understanding and performance in the future?

**3. How did the NECT Lesson Plan programme help you teach literature?**

**4. Did you cover all the CAPS prescribed content for the term?**

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

**CLEVER ENGLISH  
ENGLISH FAL  
GRADE 11  
2019 TERM 4**

**CAPS  
TRACKER**

**IMPORTANT NOTE:**

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1**    **Drama**
- Option 2**    **Novel**
- Option 3**    **Short stories**
- Option 4**    **Poetry**

**GENRE 1 runs from:** Term 1, week 1 - Term 2, week 14  
**GENRE 2 runs from:** Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

**Note 1:**

- L&S** = Listening and Speaking
- R&V** = Reading and viewing
- W&P** = Writing and Presenting
- LSC** = Language Structure and Conventions
- ERP** = Extended Reading Programme

**Note 2:**

Lesson plan lessons occur on the same days in every two week cycle.

**Note 3:**

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

**Note 4:**

Remember to assign the relevant homework every day.



**GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67**

**CLEVER WEEK 31**

**HELPFUL TIP:** *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>L&amp;S</b> Critical listening of recorded or read text for bias and prejudice. Discussion/debate.	60 mins	161,162	1,2	187,188									
2	TB	<b>R&amp;V</b> Reading for Critical Language Awareness, e.g. biased reporting, political speech. Critical reading issues: Who gains from this text? Who loses? How?	60 mins	162-165	3,4	188,189									
3	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
4	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
5	TB	<b>LSC</b> Passive and active voice.	30 mins	165	6	189									

**REFLECTION**

*'The more that you read, the more things you will know. The more that you learn, the more places you will go' - Dr. Seuss*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

**GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67**

**CLEVER WEEK 32**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>W&amp;P</b> Write an argumentative essay. Focus on process writing, text structures and language features.	60 mins	168	11	191									
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
5	TB	<b>LSC</b> Thesaurus - synonyms.	30 mins	165,166	7	189,19									

**REFLECTION**

*'Tell me and I forget, teach me and I may remember, involve me and I learn.'* - Benjamin Franklin

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67										
CLEVER WEEK 33										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	<b>L&amp;S</b>	Listening: note-taking practice of procedure. Listening for sequence.	60 mins	177,178	8,9	200,201			
2	TB	<b>R&amp;V</b>	Intensive reading appropriate to the text.	60 mins	176	5	199,2			
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP			
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP			
5	TB	<b>LSC</b>	Verbs. Remedial grammar from learner's writing.	30 mins	178	10	201,202			
REFLECTION										
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		

**GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67**

**CLEVER WEEK 34**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b> Write a procedural text, e.g. instructions related to new technology. Illustrate with diagram/storyboard etc. Focus on process writing, text structures and language features.	60 mins	173,174	2	198								
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Chronological order. Remedial grammar from learner's writing. Vocabulary related to reading text.	30 mins	176	4	199								

**REFLECTION**

*Consistency creates habit and our habits shape our life.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67													
CLEVER WEEK 35													
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	<b>L&amp;S</b>	Listening for appreciation to oral texts, e.g. music, recorded reading, songs, recitation of poetry.	60 mins	182,183	1	207						
2	TB	<b>R&amp;V</b>	Revision: practice summary writing.	60 mins	183	2	207,208						
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP						
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP						
5	TB	<b>LSC</b>	Language revision.	30 mins	185,186	5	209,21						
REFLECTION													
<i>All teachers play a role in building the personal and social capabilities of students.</i>													
<b>Your observations:</b>						<b>Your aims:</b>							
						<b>HOD/Subject Head:</b>		<b>Date:</b>					

**GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67**

**CLEVER WEEK 36**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b>	Revision of any forms for end-of-year examination. Letter of appreciation expressing enjoyment.	60 mins	184,185	4	209							
2	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
3	LP/TB	<b>R&amp;V</b>	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
5	TB	<b>LSC</b>	Register. Vocabulary related to reading text.	30 mins	186,187	-	211							

**REFLECTION**

*'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**



**GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68**

**CLEVER WEEK 37**

**HELPFUL TIP:** *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>L&amp;S</b>	Revision: informal class and group discussion during examination preparation.	60 mins	194	1	214,215								
2	TB	<b>R&amp;V</b>	Read a literary text for revision.	60 mins	195,196	2,4	215,216								
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP								
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP								
5	TB	<b>LSC</b>	Remedial grammar from learner's writing.	30 mins	196,197	5	217,218								

**REFLECTION**

*'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

**GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68**

**CLEVER WEEK 38**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b> Examination preparation: Write from a choice of creative forms - narrative, descriptive, argumentative, discursive and reflective. Choose a topic.	60 mins	195	3	215								
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP								
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Remedial grammar from learner's writing	30 mins	196,197	5	217,218								

**REFLECTION**

*The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

<b>GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68</b>																				
<b>CLEVER WEEK 39</b>																				
HELPFUL TIP:																				
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class										
										Date completed										
1			Exams	60 mins																
2			Exams	60 mins																
3			Exams	60 mins																
4			Exams	60 mins																
5			Exams	30 mins																
REFLECTION																				
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>																				
<b>Your observations:</b>					<b>Your aims:</b>															
					<b>HOD/Subject Head:</b>			<b>Date:</b>												

**GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68**

**CLEVER WEEK 40**

HELPFUL TIPS:

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1		Exams	60 mins										
2		Exams	60 mins										
3		Exams	60 mins										
4		Exams	60 mins										
5		Exams	30 mins										

**REFLECTION**

*Change your thoughts and you change the world.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

**END OF TERM REFLECTION**

**1. Make a note of your thoughts about the following:**

Was the learner's performance during the term what you had expected?

Which learners need particular support with EFAL?

What strategy can you put in place for them to catch up with the class?

**2. Which specific areas did the learners struggle with the most?**

How can you adjust your teaching to improve their understanding and performance in the future?

**3. How did the NECT Lesson Plan programme help you teach literature?**

**4. Did you cover all the CAPS prescribed content for the term?**

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

# PLATINUM ENGLISH FAL GRADE 11 2019 TERM 4

# CAPS TRACKER

## IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14  
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

## Note 1:

L&S = Listening and Speaking  
R&V = Reading and viewing  
W&P = Writing and Presenting  
LSC = Language Structure and Conventions  
ERP = Extended Reading Programme

## Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

## Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

## Note 4:

Remember to assign the relevant homework every day.



**GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67**

**PLATINUM WEEK 31**

**HELPFUL TIP:** *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>L&amp;S</b> Critical listening of recorded or read text for bias and prejudice. Discussion/debate.	60 mins	208,209	1,2	120,121								
2	TB	<b>R&amp;V</b> Reading for Critical Language Awareness, e.g. biased reporting, political speech. Critical reading issues: Who gains from this text? Who loses? How?	60 mins	210-212	3	121,122								
3	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP								
4	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Passive and active voice.	30 mins	217,218	7	125								

**REFLECTION**

*'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

**GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67**

**PLATINUM WEEK 32**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b> Rewrite a text to remove prejudice and bias. Write an argumentative essay. Focus on process writing, text structure and language features.	60 mins	219	9	126								
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP								
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Thesaurus: synonyms. Vocabulary related to the text.	30 mins	213,214	4,5	123,124								

**REFLECTION**

*'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67										
PLATINUM WEEK 33										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	<b>L&amp;S</b>	Listening: note-taking practice of procedure. Listening for sequence.	60 mins	224,225	1	129,13			
2	TB	<b>R&amp;V</b>	Intensive reading: read instructions and answer questions.	60 mins	225-228	2	130 131			
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP			
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP			
5	TB	<b>LSC</b>	Verbs. Vocabulary related to the reading text.	30 mins	229,23	3	132,133			
REFLECTION										
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		

**GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67**

**PLATINUM WEEK 34**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b> Write a procedural text, e.g. instructions related to new technology. Illustrate with diagram/storyboard etc. Focus on process writing, text structures and language features.	60 mins	234,235	7	136								
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Chronological order. Remedial grammar from learner's writing. Vocabulary related to reading text.	30 mins	234	6	135,136								

**REFLECTION**

*Consistency creates habit and our habits shape our life.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67														
PLATINUM WEEK 35														
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	<b>L&amp;S</b>	Listening for appreciation to oral texts, e.g. music, recorded reading, songs, recitation of poetry.	60 mins	240,241	1	139,14							
2	TB	<b>R&amp;V</b>	Revision/summary/concluding lesson/enrichment text	60 mins	241-243	2	140							
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
5	TB	<b>LSC</b>	Polite forms and stock phrases of thanks. Culturally appropriate forms of address.	30 mins	246	4	142							
REFLECTION														
<i>All teachers play a role in building the personal and social capabilities of students.</i>														
<b>Your observations:</b>						<b>Your aims:</b>								
						<b>HOD/Subject Head:</b>								
						<b>Date:</b>								

GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67															
PLATINUM WEEK 36															
HELPFUL TIPS:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	<b>W&amp;P</b>	Revision of any forms for end-of-year examination. Letter of thanks expressing enjoyment. Focus on process writing, text structures and language features.	60 mins	251,252	7	145								
2	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP								
3	LP/TB	<b>R&amp;V</b>	Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP								
5	TB	<b>LSC</b>	Register. Vocabulary related to reading text.	30 mins	249,25	6	144,145								
REFLECTION															
<i>'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson</i>															
<b>Your observations:</b>					<b>Your aims:</b>										
					<b>HOD/Subject Head:</b>			<b>Date:</b>							



GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68															
PLATINUM WEEK 37															
HELPFUL TIP:		Remind learners to do their literature reading early in the week.													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	<b>L&amp;S</b>	Revision: informal class and group discussion during examination preparation.	60 mins	256	1	148,149								
2	TB	<b>R&amp;V</b>	Literary text for revision. Read an informative newspaper article.	60 mins	257-260	2	149,15								
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP								
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP								
5	TB	<b>LSC</b>	Dictionary work/practice.	30 mins	261,262	4,5	150,151								
REFLECTION															
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>															
<b>Your observations:</b>						<b>Your aims:</b>									
											<b>HOD/Subject Head:</b>				<b>Date:</b>

**GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68**

**PLATINUM WEEK 38**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>W&amp;P</b> Examination preparation: Write from a choice of creative forms - narrative, descriptive, argumentative, discursive and reflective. Choose a topic.	60 mins	265-267	8	152,153									
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP									
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP									
5	TB	<b>LSC</b> Idioms/proverbs/sayings. Remedial grammar from learner's writing	30 mins	264,265	7	151									

**REFLECTION**

*The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

<b>GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68</b>																				
<b>PLATINUM WEEK 39</b>																				
HELPFUL TIP:																				
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class										
										Date completed										
1			Exams	60 mins																
2			Exams	60 mins																
3			Exams	60 mins																
4			Exams	60 mins																
5			Exams	30 mins																
REFLECTION																				
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>																				
<b>Your observations:</b>					<b>Your aims:</b>															
					<b>HOD/Subject Head:</b>			<b>Date:</b>												

GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67										
SOLUTIONS FOR ALL WEEK 31										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	<b>L&amp;S</b> Critical listening of recorded or read text for bias and prejudice. Discussion/debate.	60 mins	204,205	1	106-108				
2	TB	<b>R&amp;V</b> Reading for Critical Language Awareness, e.g. biased reporting, political speech. Critical reading issues: Who gains from this text? Who loses? How?	60 mins	206-210	2	108,109				
3	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP				
4	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP				
5	TB	<b>LSC</b> Passive and active voice.	30 mins	212,213	4	110				
REFLECTION										
<i>'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		

**END OF TERM REFLECTION**

**1. Make a note of your thoughts about the following:**

Was the learner's performance during the term what you had expected?

Which learners need particular support with EFAL?

What strategy can you put in place for them to catch up with the class?

**2. Which specific areas did the learners struggle with the most?**

How can you adjust your teaching to improve their understanding and performance in the future?

**3. How did the NECT Lesson Plan programme help you teach literature?**

**4. Did you cover all the CAPS prescribed content for the term?**

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

# SOLUTIONS FOR ALL ENGLISH FAL GRADE 11 2019 TERM 4

# CAPS TRACKER

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Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

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- Option 3 Short stories
- Option 4 Poetry

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## Note 1:

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LSC = Language Structure and Conventions  
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## Note 2:

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## Note 4:

Remember to assign the relevant homework every day.

**GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67**

**SOLUTIONS FOR ALL WEEK 32**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b> Rewrite a text to remove prejudice and bias. Focus on process writing, text structure and language features.	60 mins	214,215	5	111								
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP								
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Generalisations and stereotypes.	30 mins	211	3	110								

**REFLECTION**

*'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**



**GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67**

**SOLUTIONS FOR ALL WEEK 33**

**HELPFUL TIP:** *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>L&amp;S</b> Listening: note-taking practice of procedure. Listening for sequence.	60 mins	218,219	1	113,114								
2	TB	<b>R&amp;V</b> Intensive reading, read a text and answer the questions that follow.	60 mins	220-222	2	115,116								
3	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
4	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Verbs: finite and non-finite verbs. Revision of auxiliaries and tenses.	30 mins	226-228	4	118,119								

**REFLECTION**

*'Success is the sum of small efforts repeated day in day out.' - Robert Collier*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

**GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67**

**SOLUTIONS FOR ALL WEEK 34**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>W&amp;P</b> Write a procedural text, e.g. instructions related to new technology. Illustrate with diagram/storyboard etc. Focus on process writing, text structures and language features.	60 mins	228-230	5	118									
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP									
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP									
5	TB	<b>LSC</b> Remedial grammar from learner's writing. Vocabulary related to reading text.	30 mins	219	check myself	114									

**REFLECTION**

*Consistency creates habit and our habits shape our life.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67										
SOLUTIONS FOR ALL WEEK 35										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	<b>L&amp;S</b>	Listening for appreciation to oral texts, e.g. music, recorded reading, songs, recitation of poetry.	60 mins	235,236	1	120,121			
2	TB	<b>R&amp;V</b>	Revision: read an enrichment text and answer the questions that follow.	60 mins	240-242	4	122,123			
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP			
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP			
5	TB	<b>LSC</b>	Discuss polite forms and stock phrases of thanks. Culturally appropriate forms of address.	30 mins	243	-	123			
REFLECTION										
<i>All teachers play a role in building the personal and social capabilities of students.</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		

**GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67**

**SOLUTIONS FOR ALL WEEK 36**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b>	Revision of any forms for end-of-year examination. Letter of appreciation expressing enjoyment.	60 mins	243	5	123							
2	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
3	LP/TB	<b>R&amp;V</b>	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
5	TB	<b>LSC</b>	Register. Vocabulary related to reading text.	30 mins	242	check myself	122							

**REFLECTION**

*'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68															
SOLUTIONS FOR ALL WEEK 37															
HELPFUL TIP:		Remind learners to do their literature reading early in the week.													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	<b>L&amp;S</b>	Revision: informal class and group discussion during examination preparation.	60 mins	246,247	1	125,126								
2	TB	<b>R&amp;V</b>	Revision of summarising.	60 mins	249	2	126								
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP								
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP								
5	TB	<b>LSC</b>	Dictionary work/practice. Vocabulary related to the reading text.	30 mins	246	-	125								
REFLECTION															
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>															
<b>Your observations:</b>						<b>Your aims:</b>									
						<b>HOD/Subject Head:</b>				<b>Date:</b>					

GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68										
SOLUTIONS FOR ALL WEEK 38										
HELPFUL TIPS:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	<b>W&amp;P</b>	Examination preparation: Write from a choice of creative forms - narrative, descriptive, argumentative, discursive and reflective. Choose a topic.	60 mins	256,257	5	128,129			
2	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP			
3	LP/TB	<b>R&amp;V</b>	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP			
5	TB	<b>LSC</b>	Idioms/proverbs/sayings. Remedial grammar from learner's writing	30 mins	255,256	4	128			
REFLECTION										
<i>The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		

**GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68**

**SOLUTIONS FOR ALL WEEK 39**

HELPFUL TIP:

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1		Exams	60 mins										
2		Exams	60 mins										
3		Exams	60 mins										
4		Exams	60 mins										
5		Exams	30 mins										

**REFLECTION**

*A river cuts through rock, not because of its power, but because of its persistence.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**



<b>GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68</b>										
<b>SOLUTIONS FOR ALL WEEK 40</b>										
HELPFUL TIPS:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
<b>REFLECTION</b>										
<i>Change your thoughts and you change the world.</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>					
					<b>Date:</b>					

<b>GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68</b>										
<b>PLATINUM WEEK 40</b>										
HELPFUL TIPS:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Change your thoughts and you change the world.</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		

**END OF TERM REFLECTION**

**1. Make a note of your thoughts about the following:**

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What strategy can you put in place for them to catch up with the class?

**2. Which specific areas did the learners struggle with the most?**

How can you adjust your teaching to improve their understanding and performance in the future?

**3. How did the NECT Lesson Plan programme help you teach literature?**

**4. Did you cover all the CAPS prescribed content for the term?**

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HOD/Subject head:

Date:

# VIA AFRIKA ENGLISH FAL GRADE 11 2019 TERM 4

# CAPS TRACKER

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Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

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- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14  
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

## Note 1:

L&S = Listening and Speaking  
R&V = Reading and viewing  
W&P = Writing and Presenting  
LSC = Language Structure and Conventions  
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## Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

## Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

## Note 4:

Remember to assign the relevant homework every day.

**GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67**

**VIA AFRIKA WEEK 31**

**HELPFUL TIP:** *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>L&amp;S</b> Critical listening of recorded or read text for bias and prejudice. Discussion/debate.	60 mins	184,185	2,3	169-171								
2	TB	<b>R&amp;V</b> Reading for Critical Language Awareness, e.g. biased reporting, political speech. Critical reading issues: Who gains from this text? Who loses? How?	60 mins	181,183	1	168								
3	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP								
4	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Passive and active voice.	30 mins	186,187	5	171,172								

**REFLECTION**

*'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

**GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67**

**VIA AFRIKA WEEK 32**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>W&amp;P</b> Write an argumentative essay. Focus on process writing, text structure and language features.	60 mins	186	4	171,172									
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
5	TB	<b>LSC</b> Thesaurus - synonyms.	30 mins	187	6	173									

**REFLECTION**

*'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

**GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67**

**VIA AFRIKA WEEK 33**

**HELPFUL TIP:** *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>L&amp;S</b> Listening: note-taking practice of procedure. Listening for sequence.	60 mins	193,194	3	178								
2	TB	<b>R&amp;V</b> Intensive reading: read a text and answer the questions that follow.	60 mins	188-190	1	177,178								
3	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
4	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Verbs. Remedial grammar from learner's writing.	30 mins	198	6	181								

**REFLECTION**

*'Success is the sum of small efforts repeated day in day out.' - Robert Collier*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**



**GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67**

**VIA AFRIKA WEEK 34**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b> Write a procedural text, e.g. instructions related to new technology. Illustrate with diagram/storyboard etc. Summary writing revision using procedural text, e.g. full sentences, using synonyms and own words. Focus on process writing, text structures and language features.	60 mins	195-198	4,5	180								
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Chronological order. Remedial grammar from learner's writing. Vocabulary related to reading text.	30 mins	199	-	181								

**REFLECTION**

*Consistency creates habit and our habits shape our life.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67															
VIA AFRIKA WEEK 35															
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	<b>L&amp;S</b>	Listening for appreciation to oral texts, e.g. music, recorded reading, songs, recitation of poetry.	60 mins	204,205	2	186								
2	TB	<b>R&amp;V</b>	Revision - summary and essay writing.	60 mins	203	1	185								
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP								
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP								
5	TB	<b>LSC</b>	Polite forms and stock phrases of thanks. Culturally appropriate forms of address.	30 mins	207-209	6	188								
REFLECTION															
<i>All teachers play a role in building the personal and social capabilities of students.</i>															
<b>Your observations:</b>						<b>Your aims:</b>									
						<b>HOD/Subject Head:</b>			<b>Date:</b>						

**GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67**

**VIA AFRIKA WEEK 36**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b>	Revision of any forms for end-of-year examination. Letter of appreciation expressing enjoyment.	60 mins	206,207	3,5	186,187							
2	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
3	LP/TB	<b>R&amp;V</b>	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
5	TB	<b>LSC</b>	Register. Vocabulary related to reading text.	30 mins	209	-	189							

**REFLECTION**

*'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

**GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68**

**VIA AFRIKA WEEK 37**

**HELPFUL TIP:** *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>L&amp;S</b> Revision: informal class and group discussion during examination preparation.	60 mins	213	2	193									
2	TB	<b>R&amp;V</b> Literary text for revision.	60 mins	211,212	1	192,193									
3	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP									
4	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP									
5	TB	<b>LSC</b> Idioms/proverbs/sayings. Remedial grammar from learner's writing	30 mins	216	4	194									

**REFLECTION**

*'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

**GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68**

**VIA AFRIKA WEEK 38**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b>	Examination preparation: Write from a choice of creative forms - narrative, descriptive, argumentative, discursive and reflective. Choose a topic.	60 mins	214,215	3	194							
2	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP							
3	LP/TB	<b>R&amp;V</b>	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP							
5	TB	<b>LSC</b>	Idioms/proverbs/sayings. Remedial grammar from learner's writing	30 mins	217,218	5,6	195,196							

**REFLECTION**

*The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68										
VIA AFRIKA WEEK 39										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		

**GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68**

**VIA AFRIKA WEEK 40**

HELPFUL TIPS:

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1		Exams	60 mins										
2		Exams	60 mins										
3		Exams	60 mins										
4		Exams	60 mins										
5		Exams	30 mins										

**REFLECTION**

*Change your thoughts and you change the world.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**



**END OF TERM REFLECTION**

**1. Make a note of your thoughts about the following:**

Was the learner's performance during the term what you had expected?

Which learners need particular support with EFAL?

What strategy can you put in place for them to catch up with the class?

**2. Which specific areas did the learners struggle with the most?**

How can you adjust your teaching to improve their understanding and performance in the future?

**3. How did the NECT Lesson Plan programme help you teach literature?**

**4. Did you cover all the CAPS prescribed content for the term?**

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

STUDY AND MASTER  
ENGLISH FAL  
GRADE 11  
2019 TERM 4

CAPS  
TRACKER

**IMPORTANT NOTE:**

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14  
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

**Note 1:**

- L&S = Listening and Speaking
- R&V = Reading and viewing
- W&P = Writing and Presenting
- LSC = Language Structure and Conventions
- ERP = Extended Reading Programme

**Note 2:**

Lesson plan lessons occur on the same days in every two week cycle.

**Note 3:**

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

**Note 4:**

Remember to assign the relevant homework every day.

**GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67**

**STUDY AND MASTER WEEK 31**

**HELPFUL TIP:** *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>L&amp;S</b> Critical listening of recorded or read text for bias and prejudice. Discussion/debate.	60 mins	260,261	124	198-200									
2	TB	<b>R&amp;V</b> Reading for Critical Language Awareness, e.g. biased reporting, political speech. Critical reading issues: Who gains from this text? Who loses? How?	60 mins	262-264	125	203,204									
3	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
4	LP	<b>R&amp;V</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
5	TB	<b>LSC</b> Passive and active voice.	30 mins	268-271	127	208,209									

**REFLECTION**

*'The more that you read, the more things you will know. The more that you learn, the more places you will go.' - Dr. Seuss*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

**GRADE 11 ENGLISH - CYCLE 16 - CAPS PG 67**

**STUDY AND MASTER WEEK 32**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>W&amp;P</b> Rewrite a text to remove prejudice and bias. Focus on process writing, text structure and language features.	60 mins	265,266	126	205,207									
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 16	60 mins	LP	LP	LP									
5	TB	<b>LSC</b> Thesaurus - synonyms. Vocabulary related to the reading text.	30 mins	275,276	130	217,219									

**REFLECTION**

*'Tell me and I forget, teach me and I may remember, involve me and I learn.' - Benjamin Franklin*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67													
STUDY AND MASTER WEEK 33													
HELPFUL TIP:		Remind learners to do their literature reading early in the week.											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	<b>L&amp;S</b>	Listening: note-taking practice of procedure. Listening for sequence.	60 mins	278-280	132	222,223						
2	TB	<b>R&amp;V</b>	Intensive reading: read a text and answer the questions that follow.	60 mins	280-283	133,134	223,224						
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP						
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP						
5	TB	<b>LSC</b>	Chronological order.	30 mins	284,285	135	225,226						
REFLECTION													
<i>'Success is the sum of small efforts repeated day in day out.' - Robert Collier</i>													
<b>Your observations:</b>					<b>Your aims:</b>								
					<b>HOD/Subject Head:</b>			<b>Date:</b>					

**GRADE 11 ENGLISH - CYCLE 17 - CAPS PG 67**

**STUDY AND MASTER WEEK 34**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b> Write a procedural text, e.g. instructions related to new technology. Illustrate with diagram/storyboard etc. Focus on process writing, text structures and language features.	60 mins	285,286	136	226-228								
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 17	60 mins	LP	LP	LP								
5	TB	<b>LSC</b> Remedial grammar from learner's writing. Build vocabulary.	30 mins	293,294	140	233,234								

**REFLECTION**

*Consistency creates habit and our habits shape our life.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67														
STUDY AND MASTER WEEK 35														
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	<b>L&amp;S</b>	Listening for appreciation to oral texts, e.g. music, recorded reading, songs, recitation of poetry.	60 mins	295,296	141	235							
2	TB	<b>R&amp;V</b>	Revision: summary/concluding lesson/enrichment text.	60 mins	297,298	142	237,238							
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
5	TB	<b>LSC</b>	Polite forms and stock phrases of thanks. Culturally appropriate forms of address.	30 mins	300,301	143	239							
REFLECTION														
<i>All teachers play a role in building the personal and social capabilities of students.</i>														
<b>Your observations:</b>						<b>Your aims:</b>								
						<b>HOD/Subject Head:</b>								
						<b>Date:</b>								

**GRADE 11 ENGLISH - CYCLE 18 - CAPS PG 67**

**STUDY AND MASTER WEEK 36**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	<b>W&amp;P</b>	Revision of any forms for end-of-year examination. Letter of appreciation expressing enjoyment.	60 mins	302,303	144	240							
2	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
3	LP/TB	<b>R&amp;V</b>	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	<b>W&amp;P</b>	Lesson Plan Revision Cycle 18	60 mins	LP	LP	LP							
5	TB	<b>LSC</b>	Vocabulary related to reading text.	30 mins	308	147	243,244							

**REFLECTION**

*'Great works are performed, not by strength, but by perseverance.' - Samuel Johnson*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**



GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68													
STUDY AND MASTER WEEK 37													
HELPFUL TIP:		Remind learners to do their literature reading early in the week.											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	<b>L&amp;S</b>	Revision: informal class and group discussion during examination preparation.	60 mins	312,313	150	246						
2	TB	<b>R&amp;V</b>	Literary text for revision.	60 mins	313-316	151	246,247						
3	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP						
4	LP	<b>R&amp;V</b>	Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP						
5	TB	<b>LSC</b>	Idioms/proverbs/sayings.	30 mins	319-321	153	251,252						
REFLECTION													
<i>'You're in charge of your mind. You can help it grow by using it in the right way.' - Carol Dweck</i>													
<b>Your observations:</b>						<b>Your aims:</b>							
						<b>HOD/Subject Head:</b>				<b>Date:</b>			

**GRADE 11 ENGLISH - CYCLE 19 - CAPS PG 68**

**STUDY AND MASTER WEEK 38**

**HELPFUL TIPS:** Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	<b>W&amp;P</b> Examination preparation: Write from a choice of creative forms - narrative, descriptive, argumentative, discursive and reflective. Choose a topic.	60 mins	327,328	158	256									
2	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP									
3	LP/TB	<b>R&amp;V</b> Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	<b>W&amp;P</b> Lesson Plan Revision Cycle 19	60 mins	LP	LP	LP									
5	TB	<b>LSC</b> Remedial grammar from learner's writing	30 mins	325,326	156	255									

**REFLECTION**

*The capacity to learn is a gift, the ability to learn is a skill, the willingness to learn is a skill.*

**Your observations:**

**Your aims:**

**HOD/Subject Head:**

**Date:**

<b>GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68</b>															
<b>STUDY AND MASTER WEEK 39</b>															
HELPFUL TIP:															
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
										Date completed					
1			Exams	60 mins											
2			Exams	60 mins											
3			Exams	60 mins											
4			Exams	60 mins											
5			Exams	30 mins											
REFLECTION															
<i>A river cuts through rock, not because of its power, but because of its persistence.</i>															
<b>Your observations:</b>					<b>Your aims:</b>										
					<b>HOD/Subject Head:</b>			<b>Date:</b>							

<b>GRADE 11 ENGLISH - CYCLE 20 - CAPS PG 68</b>										
<b>STUDY AND MASTER WEEK 40</b>										
HELPFUL TIPS:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Change your thoughts and you change the world.</i>										
<b>Your observations:</b>					<b>Your aims:</b>					
					<b>HOD/Subject Head:</b>			<b>Date:</b>		

**END OF TERM REFLECTION**

**1. Make a note of your thoughts about the following:**

Was the learner's performance during the term what you had expected?

Which learners need particular support with EFAL?

What strategy can you put in place for them to catch up with the class?

**2. Which specific areas did the learners struggle with the most?**

How can you adjust your teaching to improve their understanding and performance in the future?

**3. How did the NECT Lesson Plan programme help you teach literature?**

**4. Did you cover all the CAPS prescribed content for the term?**

If not, what plan will you make to get back on track?

HOD/Subject head:

Date: